

PLANNING COMMISSION
Regular Meeting Minutes
Tuesday, May 16, 2023

A Regular meeting of the Towanda Borough Planning Commission was held on Tuesday, May 16, 2023, in the Council Room of the Towanda Municipal Building, 724 Main Street, Towanda, PA.

The meeting was called to order by Planning Commission Co-Chairman Kevin Doupe' at 7:01 PM.

Members Present: Kayla Saxon, Vice-Chairman Kevin Doupe', William Kovalcin, Erin Groves, Roger Hatch & Shane Mize & Diane Siegmund

Members Absent: Mark Christini, Jim Lacey

Citizens to be Heard or Guests: None.

Minutes:

A motion was made by Mr. Mize and seconded by Ms. Siegmund to approve the previous regular meeting minutes that were held on April 18, 2023. Motion passed.

New Business:

A. Nomination & voice vote for new Planning Commission Chairperson behind Kayla Saxon.

Co-Chairperson Mr. Doupe' led the meeting and he stated that he met with Mr. Christini (Council President) to review the process for filling the role of Chairperson, vacated by Kayla. He stated that we will miss Kayla and thanked her for her contributions as Chairperson.

Kayla stated that it was a pleasure working with everyone on the Commission. She stated that she feels the best person to fill the Chairperson position is Shane Mize. He is titled with a well-rounded background, has been in the military, and there are a lot of different aspects about him that show leadership. Mr. Mize responded that he appreciates the nomination and he was going to nominate Kevin Doupe'.

Kayla is technically not able to nominate or vote, therefore Mr. Kovalcin nominated Mr. Mize. Mr. Mize stated that he is interested in the chairperson position. Mr. Hatch made the nomination for Kevin Doupe'. Mr. Doupe' thanked him for the nomination and declined the nomination to allow Mr. Mize to move forward. He stated that the words of support have shown the respect that we have for Shane and Kevin feels that same way. There were no other nominations and a roll call vote was done. There were 6 ayes, 0 nays, and 2 absent. After this meeting, Mr. Mize will be the new Planning Commission Chairperson, and Mr. Doupe' will continue to be the Co-Chairperson. Congratulations were given to Mr. Mize.

B. Planning Commission vacancy.

Mr. Doupe' stated that there is a vacancy now and if anyone has a person they want to recommend, this person if interested will have to send in a letter of interest to Borough Council. Council will appoint this person.

Old Business:

FUTURE Business (at a Later Date):

- A.** Update Regional Comprehensive Plan – Regional Comprehensive Plan as adopted in 2008 – link below:

[Central Bradford Comprehensive Plan Executive Summary](#)

[Central Bradford Region Comprehensive Plan](#)

[Central Bradford Region Comprehensive Plan Appendix](#)

- B.** DCED Grant Approved – Point committee for bundled projects.

1. Tommy Fairchild Memorial Park (formerly Riverfront Park)
2. YMCA (SCI) Complex Master Plan (including the Memorial Park playground).

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3. Third Ward Park.
4. The TRAIL project with the possibility of connecting all Towanda Borough Parks and municipal grounds with the trail.

Adjournment:

A motion to adjourn was made by Mr. Mize and seconded by Mr. Hatch at 7:15 PM.
The next meeting will be held on Tuesday, June 20, 2023, at 7 PM.



Recording Secretary
Planning Commission